

2022 ANNUAL PERMITS ARE NOW ELECTRONIC!

What are electronic permits?

Permits will now be accessible online, and each permit will be attached to an individual's license plate. We will no longer be giving out beach ball decals, which means an eco-friendlier option.

BENEFITS OF ELECTRONIC PERMITS:

- Quicker and more accurate ticketing from our enforcement officers.
- Those who use rental cars will no longer have to track and transfer decals from car to car.
- It is no longer necessary to come into the office to wait in line. Your permit can be obtained from the comfort of your own home. Permits can still be purchased in person at City Hall. Please schedule an appointment in advance if you would like to purchase your permit in person. Please call 727-367-2735 or email kwilliams@stpetebeach.org to schedule your appointment.
- Online purchases can only be paid by credit card. For cash and check payments permits will need to be purchased in person at City Hall.
- Guest permits will also be digital and are no longer at a risk of loss, as they will not have to be transferred physically from car to car.
- Guest permits can now be personalized by you, 24/7 from any location. All you have to do is log into your web portal either on your computer or smartphone to update your guest's license plate number.

Permits which will still be issued physically:

- Daily party-pack permits will still be physical permits that can be obtained through a pre-order or in person.
- Contractor permits will be provided in office with approval from the building department.
- Unlicensed golf carts will need to obtain a registration decal to be placed on the golf cart.
- For those who do not have access to a computer or would like to pay in cash can come in with an appointment.

How to manage permit/ edit guest permits?

Under Manage Permit Section, you can view the information tied to your resident permit. If you purchased a Guest Permit, you can also edit license plate information under the Manager Permit section of the website.

The screenshot shows the 'Link a Permit' section of the application. At the top, there are three tabs: 'Apply for a New Permit', 'Link a Permit' (which is active), and a dark blue tab. Below the tabs is a dropdown menu with the text 'Select a New Permit to get started' and a downward arrow. To the right of the dropdown is a blue button labeled 'Start New Permit Application'. Below the dropdown is a link with a question mark icon and the text 'Need help finding a permit?'. The main content area is titled 'Permits Dashboard' and 'Your Permits'. A single permit is listed: 'B Residential Permit (5YYMQUZH)'. Below the permit title, there are four columns: 'Status' (with a 'PENDING' badge and 'Expires Dec 31, 2022'), 'License Plate' (ABC123 (FL)), 'Make' (Jeep), and 'Model' (Wrangler). To the right of these columns is a blue button labeled 'Manage', which is circled in yellow. A blue arrow points from the right side of the image to the 'Manage' button.

This will also allow you to edit/view the permit holder information

The screenshot shows the 'Manage Permits' section. On the left is a sidebar with four menu items: 'Permit Details', 'Permit Holder' (which is selected), 'Vehicle Info', and 'Payment History'. The main content area is titled 'Permit Holder' and contains a form with the following fields: 'First Name' (SPB), 'Last Name' (City), 'Phone Number' (7273672735), 'Email' (parking@stpetebeach.org), and 'Address' (155 Corey Ave). Below the form is a blue button labeled 'Edit', which is circled in yellow. A blue arrow points from the right side of the image to the 'Edit' button.

Manage allows you to view/edit the vehicle info

NOTE: Any changes to **Annual permits** can only be changed with approval from the City of St. Pete Beach

Manage Permits

Permit Details

Permit Holder

Vehicle Info

Payment History

Vehicle Info

Vehicle Model	Wrangler
Vehicle Make	Jeep
License Plate State	FL
License Plate Number	ABC123

[Edit](#)

Additional Info:

Once you complete uploading your required verification documents, you will then be prompted to go to the next step and enter your payment information. After, following this process your application will be forwarded to City staff for review and approval. Please allow up to 2 business days for your application to be reviewed and approved. Please note: Your credit card payment will only be charged once your information is verified and approved by the City.

Your current address will be requested and per your address, the coinciding permit will appear.

There is still a limit to one guest hang tag per residence.

Boat Trailer permits are available to all residents for your vehicle and trailer to park at the Don and Egan boat ramp for an annual cost. You can either assign the trailer's license plate or the vehicle you will be using. This can be changed if another trailer or vehicle is being used.

Any annual affixed permit will need approval if there is a change.

Any guest permit can be changed as needed without additional approval.